



**HOLMLEIGH PRIMARY
SCHOOL
DUNSMURE ROAD
LONDON
N16 5PU**

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HEADTEACHER: Margaret-Mary Boateng

SENIOR ADMIN OFFICER: Jane Poole

15.09.2023

Dear Parent/Carer,

We will be holding our Parents' Evening (Nursery-Year 6) on **Thursday 5th October**. During this meeting, the teacher will discuss your child's progress in their learning so far, as well as targets linked to their next steps in learning.

Please be mindful during these sessions that times are tight, therefore we ask that you are punctual for your child's meeting.

To book an appointment to meet your child's teacher, please fill in the form below and return to school by **Monday 25th September 2023**. The teacher will endeavour to set a time as close to the one requested and confirm your meeting time by either Slip, Text or E-mail.

As usual, school will be finishing at 1.30pm. Please be on time to collect your child/children.

Thank you for your ongoing support.

Yours sincerely,
Margaret-Mary Boateng
Headteacher

Child's Name..... Class.....

Please tick your preferred time for an appointment: -

1.40 pm -3.30pm

3.30pm-5pm

5pm-6.30pm

Signed..... (Parent/Carers) Date.....